



# THE BOILER

A SPACE TO GATHER STEAM

**REQUEST FOR EXHIBITION PROPOSAL**  
**At The Boiler | ELM Foundation**

Advertisement and Notice of Invitation

## 1. Introduction

In order to provide equitable access to exhibit space, creative resources, and mentorship to our community we rely on a Request For Proposal (RFP) process to ensure all considerations and requirements are satisfied when making our selections. Our aim includes promoting diversity within contemporary art and community arts programming. The Boiler is a space dedicated to supporting artists who share in our vision.

Please visit our website and Instagram- [theboiler191.com](http://theboiler191.com) [@theboiler191](https://www.instagram.com/theboiler191) and [elmfoundation.art](http://elmfoundation.art) [@elmfoundation](https://www.instagram.com/elmfoundation) to familiarize yourself with our mission, before submitting your RFP.

## 2. Selection Process

Selection will be conducted in three stages

- (1) The initial submission of Artist/Designer/Collective information, intended exhibition, and intended Steam Works details.
- (2) A Selection Committee will review and evaluate all responsive submittals and other information received in accordance with the requirements of this RFP.
- (3) Interview Stage - If endorsed by the selection committee, a request to schedule an interview (In-person when possible) will be sent via email.

***Submission of a proposal does not guarantee an exhibition or gallery show.***

## 3. Eligibility

This request for proposal is open to all individuals 18 years of age or older. In the case of student/group shows, younger participants will be considered on a case-by-case basis, with appropriate arrangements in place.

## 4. Submission Guidelines

Each respondent must comply with the submission requirements as outlined below.

1. Complete *Artist information* section
2. Combine the following in a single PDF to include as attachment with submission email:
  - a. Official Artist Biography (If applicable)
  - b. Documentation with captions (images, interviews, video) of process, past work, installations, or art education event participation– for possible use in “The Boiler Artist Profile” marketing material
3. Complete *Exhibition Proposal* section

4. Include a single PDF to your submission email for the following:
  - a. Full exhibition statement (working draft is acceptable)
5. Complete *Steam Works Proposal* section
6. Complete *Community Works or Additional Ideas* section (Optional)

## **Submittal**

Once requirements are completed please email all documents to [info@elmfoundation.art](mailto:info@elmfoundation.art), with a short introduction and “The Boiler RFP\_NAME” in the subject line.

***A response will occur only once the selection committee has evaluated the submittal.***

## **Artist Information**

Name (or Synonym) & Pronouns:

Email:

Phone:

Website(s):

Social media info:

The city/area you're currently based or working from:

Art/Gallery Representative and Contact Info:

Please write a short blurb describing your art practice:

Please describe any experience relative to The Boiler | ELM Foundation:

*i.e. past exhibitions, shows, community work, art education*

## **Exhibition Information**

Title of Exhibition

*(if applicable or Working Title)*

A short blurb describing your proposed exhibition

*(include if a solo or group exhibition)*

Discipline or medium of artwork:

Duration of exhibition:

Intended audience if any:

Amount of works and physical size of the work proposed to exhibit:

Are the works for sale?:

*If not, what fundraising ideas do you have to benefit the kids of ELM.*

Opening reception plans:

Closing reception plans:

Installation requirements—time, equipment, labor, tools, etc:

*(include de-install time needed) what help would you require from our staff*

Display lighting or other tech requirements during gallery hours, power, etc.:

Grants, sponsors, or partnership opportunities:

Press connections or plans for promotion:

## **Steam Works Information**

***Our banner series “Steam Works” is an extension of ELM Foundation’s youth art education program and exemplifies our “Arts Community Empowering Community Arts” endeavor by providing students the opportunity to learn directly from each exhibiting artist. Through the free workshops and classes which focus on the specialty, media, or discipline of the current Boiler Artist’s works, we hope to inspire the next generation of young creatives. With each unique experience, we strive to promote the valuable transformative power of art.***

***To be eligible, all exhibiting artists must develop and participate in at least one Steam Works event.***

A short blurb describing your proposed Steam Works event(s):

Intended student/attendee age group:

Describe how your Steam Works relates to the proposed exhibition held in The Boiler:



Explain what unique lesson or knowledge students/attendees will take away from the project, in addition to any physical items:

Will you be leading the event or joined by other artists/educators?:  
*If others, please include their information and contact details:*

List additional assistance from The Boiler | ELM Foundation staff or volunteers:

Type/amount of space is needed and list any equipment or supplies you will be providing or students/attendees will need to participate:

List and explain any foreseen grants, sponsors, or partnership opportunities for your Steam Works event(s):

## Community Works or Additional Proposal Information

***Community Works, is an ongoing series at The Boiler, showcasing creatives and professionals of all kinds with free to the public events, workshops, performances, and panel discussions—tend to have an interactive, participatory, or engagement element—but not necessary. Community Works can also be described as "Art Happenings" that align with the work on view, but are not limited to.***

A short blurb describing your proposed Community Works event(s) or additional idea:

Intended audience/age group:

Please list names of outside participants and social media links:

What type/amount of space is needed:

List any equipment or supplies needed from the venue:

Will you need additional assistance from The Boiler | ELM Foundation staff or volunteers?:

List and explain any foreseen grants, sponsors, or partnership opportunities for your Community Works event(s) or additional proposal:

Please feel free to include additional information or ideas that you feel would align with The Boiler mission, benefit the community or ELM Foundation youth programs: